



SEGMENT A – THIS PAGE IS TO BE KEPT BY THE APPLICANT

The Scout Association

Adult Application Form

Thank you for volunteering to help Scouting.

Making a global difference

Scouting is the largest co-educational youth organisation in the world with over 28 million members world-wide. It operates in all but a few countries around the globe. Scouting exists to contribute to the development of young people by helping them grow up to be self-reliant, responsible and caring citizens. Scouting is open to those of all faiths and offers equal opportunities to all young people in the community, regardless of their gender, social, religious or ethnic background.

There are some 400,000 young people (male and female) in the Scout Movement throughout the United Kingdom. They are supported by over 100,000 adults who give their help voluntarily as Leaders, Administrators and Supporters.

The Scout Association is committed to providing high quality experiences for young people aged between six and 25 years old. Scouting remains successful by ensuring that it is attractive to young people, fulfilling and rewarding for adult volunteers, trusted by parents and carers, and valued by society.

A history of success; a future of promise

Scouting started in 1907. The success of the Movement has been primarily due to the quality and commitment of its adult volunteers. In order to maintain these high standards, each adult volunteer is required to understand and accept the:

1. Aim, Method, Promise, Law, and Principles of Scouting
2. Key Policies of The Scout Association
3. Need to undertake training appropriate to the role for which you are applying

There is additional information about these overleaf. You will have the opportunity to discuss them and explore their application to your future role in Scouting with someone locally. This person will also help to clarify what will be expected in your new role and what support and training opportunities will be available to you. When you feel you have understood the requirements, please complete the attached application form.

As a Member of The Scout Association we hope that you will find your involvement rewarding, that you will make new friends and enjoy yourself. You will gain support from other members of Scouting in your locality. You will also find help and support available via the Association's website www.scouts.org.uk

You can also contact the national Scout Information Centre on the following local rate number: 0845 300 1818 or the switchboard: + 44 (0)20 8433 7100. You can also contact the Centre by fax on + 44 (0)20 8433 7103 or by email at info.centre@scout.org.uk

We hope that you will find your time in Scouting satisfying and rewarding and look forward to receiving your application form.

Chief Scout

The completed form should be sent by the District/County Appointments Secretary to the Records Department, The Scout Association, Gilwell Park, Chingford, London, E4 7QW.

The Scout Association

1. Aim, Method, Promise, Law, and Principles

The Aim of Scouting is to help young people achieve their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as Members of their local, national and international communities.

The Scout Method seeks to provide an enjoyable attractive scheme of progressive training for young people based around the Scout Promise and Law. This training is guided by adult leadership. In practice the Method works best when young people, in partnership with adults, are:

- enjoying what they are doing;
- learning by doing;
- participating in varied and progressive activities;
- making choices for themselves;
- taking responsibility for their own actions;
- working in groups;
- taking increasing responsibility for others;
- taking part in activities outdoors;
- sharing in prayer and worship;
- making and living out their Promise.

The Scout Promise for Scouts, Explorer Scouts, the Scout Network and adults is as follows.

On my honour,

**I promise that I will do my best
To do my duty to God and to The Queen,
To help other people
And to keep the Scout Law.**

The Promise is worded differently for Beaver Scouts and Cub Scouts. Scouting is open to all faiths. It takes account of the different religious obligations of its Members with alternative wordings in the Promise.

The Scout Law for Scouts, Explorer Scouts, the Scout Network and adults is as follows.

1. A Scout is to be trusted.
2. A Scout is loyal.
3. A Scout is friendly and considerate.
4. A Scout belongs to the world-wide family of Scouts.
5. A Scout has courage in all difficulties.
6. A Scout makes good use of time and is careful of possessions and property.
7. A Scout has self-respect and respect for others.

The Law is worded differently for Cub Scouts. There is no formal Law for Beaver Scouts.

The Principles of Duty to Self, Duty to Others and Duty to God expressed in the Scout Promise lead members of Scouting to believe the World is a better place when people:

- are trustworthy; self-controlled and self-confident;
- work together to serve other people and to improve society;
- show responsibility towards the natural world and proper respect for possessions and property;
- have self respect and respect for others;
- have an active religious faith.

2. Key Policies

a) Child Protection Policy: It is the policy of The Scout Association to safeguard the welfare of all Members by protecting them from physical, sexual and emotional harm. This is explained on the yellow card that will be given to you with this form. The implications of the yellow card will be discussed with you. **(If the card is not given to you please ask to be given one before signing the declaration on the back page.)**

b) Anti-Bullying Policy: It is the responsibility of all adults in Scouting to help develop a caring and supportive atmosphere. Bullying in any form is unacceptable.

c) Safety Policy: It is the policy of The Scout Association to provide Scouting in a safe manner without risk to health, so far as is reasonably practicable. The Association believes that this responsibility ranks equally with the other responsibilities incumbent upon those providing Scouting activities and functions.

It is the responsibility of all those involved in Scouting to seek, so far as is reasonably practicable, to ensure that all activities are conducted in a safe manner without risk to the health of participants.

d) Equal Opportunities Policy: The Scout Association is part of a world-wide educational youth movement. The values which underpin and inspire its work are embodied in the Scout Promise and Law and in the Purpose of the Association. Within this framework, the Association is committed to equality of opportunity for all young people and adults.

No member of the Movement is expected to receive less favourable treatment based on age; class; ethnic origin; gender; marital status; sexual orientation; mental or physical ability; political or religious belief. All those involved in Scouting are required to practise that equality, especially in promoting access to Scouting for young people in all parts of society. The Scout Association opposes all forms of racism.

If your role will involve the possibility of unsupervised time with young people you will be asked to complete a criminal record disclosure form. A criminal record is not, in itself, a bar to holding a role in Scouting but may be a factor in deciding the appropriateness of an individual's involvement. Crimes which automatically bar an individual from any involvement with the Movement include offences which involve cruelty, or which are of a sexual or violent nature even if they are 'spent'.

e) Religious Policy: The Scout Movement includes members of many different forms of religion. All Members are encouraged to make every effort to progress in the understanding and observance of the Promise to do their best to do their duty to God; belong to some religious body; and carry into daily practice what they profess. The atheistic absence of religious belief is a bar to becoming a Member of the Movement.

Further details of the policies mentioned above are explained in the Association's publication '*Policy, Organisation and Rules*', a copy can be viewed on the website. If your role requires you to undertake training you will have a further opportunity to explore these policies as part of your induction to Scouting.

3. Training and Learning appropriate to your role

All adult Members of The Scout Association are required to undertake training or learning appropriate to their role. Someone locally will discuss this with you. They should make it clear what is expected and what support is available.

Membership
number

Adult Application (AA)

SEGMENT B – This page to be completed by the applicant. The Appointments Secretary will send the completed form to Headquarters. PLEASE COMPLETE ALL PARTS OF THIS FORM

About you

Surname

Forename 1

Forename 2

Forename 3

Previous surnames

Known by name

Title

Gender M/F

Honours etc.

National Insurance number (optional except Northern Ireland)

Date of birth

D

D

M

M

Y

Y

Current address

Postcode

Contact (include dialling code with telephone numbers)

Telephone (daytime):

Telephone (evening):

Mobile telephone:

Daytime fax:

Evening fax:

E-mail address:

Occupation

Religion or faith

Special needs/disability (attach additional information if appropriate)

Previous Scouting appointments (if any) and cancellation dates

Role applied for:

Group

District

County/Area

Date role to commence

Date of first review of appointment
(if required for the role)

Declaration

Data Protection Act

Please tick the following boxes as appropriate

- As a part of my membership or involvement in Scouting I consent to the holding of the information concerning details of my religion / faith and any disability.

The Scout Association, at all levels, may itself use your contact details (post, email, fax, telephone) to keep in touch with you about Scouting. However by law we need your express permission for certain direct marketing services. By giving this permission we can provide you with access to additional opportunities and services. By ticking the boxes it will also help fund Scouting activities. Please tick any boxes with which you are content.

Post

- I am content to receive details by mail about new products and services being promoted directly by The Scout Association or its own subsidiary companies.
- I am content to receive details by mail about new products and services being promoted by third parties selected by The Scout Association.

Telephone

- I am content to receive details by telephone about new products and services being promoted directly by The Scout Association, its own subsidiary companies or carefully selected third parties.

Email

- I am content to receive details by email about new products and services being promoted directly by The Scout Association, its own subsidiary companies or carefully selected third parties.

Fax

- I am content to receive details by fax about new products and services being promoted directly by The Scout Association, its own subsidiary companies or carefully selected third parties.

- I am a UK taxpayer and would like The Scout Association to treat all donations I make on or after 6 April 2000 as Gift Aid donations, and that The Scout Association can claim gift aid on my behalf.*

*Please note that for your gifts to qualify for Gift Aid, the amount of income or capital gains tax you pay must be at least equal to the amount of tax The Scout Association will reclaim from your donation. For example, if you give £50 over the course of a year, you need to be paying at least £14 in income or capital gains tax.

Declaration continued over page

Declaration (continued)

Before signing this application form, you are asked to read, accept and indicate you understand the following if you are becoming a Member or Associate Member of The Scout Association.

- I accept that the purpose of Scouting is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.
- I accept the need / requirement to undertake learning and/or training within the time-scale laid down by The Scout Association.
- I accept and understand that the Child Protection policy of The Scout Association is to safeguard the welfare of all members by protecting them from physical, sexual and emotional harm.
- I declare that I have not at any time, within the United Kingdom and its dependencies, or in any other Country or Territory, been found guilty by a court of any offence concerning children or young people under 18 years of age, nor bound over, placed on probation, cautioned, or discharged conditionally or absolutely in relation to such offences.
- I understand that because my voluntary work for The Scout Association may involve substantial contact with persons under the age of 18, any conviction which would be regarded as "spent" for other purposes, must also be disclosed.
- I have not been convicted at any time of any offence involving deception or dishonesty, unless the conviction is regarded as "spent" I am not an un-discharged bankrupt, nor have I made voluntary arrangements with creditors that have not been discharged. Nor have I at any time been removed by the Charity Commission or by the court in England, Wales or Scotland from being a Trustee because of misconduct. Nor am I disqualified from being a company director; nor have I failed to make payments under county court administration orders.
- I undertake to report to the District Commissioner, County/Area Commissioner or Chief Commissioner, as appropriate, any changes in circumstances that could affect my role and membership of The Scout Association.

As a Member of The Scout Association

Tick if becoming a Member

1. I accept the values of Scouting as set out in the Purpose and Principles.
2. I am prepared to make the Scout Promise.
3. I understand that anything I do with young people must try to help them achieve the Purpose of Scouting.
4. I agree not to promote any beliefs, behaviours or practices which are not compatible with the values of Scouting.
5. I agree to work within the policies and rules of The Scout Association and its code of behaviour and advice on Child Protection.
6. I accept that Scouting is a uniformed organisation.
7. I have not been convicted of any offence(s) relevant to the role I am undertaking in Scouting.

As an Associate Member of The Scout Association

Tick if an Associate Member

1. I accept the values of Scouting as set out in the Purpose and Principles.
2. I understand that anything I do with young people must try to help them achieve the Purpose of Scouting.
3. I agree not to promote any beliefs, behaviours or practices which are not compatible with the values of Scouting.
4. I agree to work within the policies and rules of The Scout Association and its code of behaviour and advice on Child Protection.
5. I accept that Scouting is a uniformed organisation.
6. I have not been convicted of any offence(s) relevant to the role I am undertaking in Scouting.

Name of applicant

Signature

Date

SEGMENT C – This page to be kept by the Appointments Secretary and a copy returned to Headquarters once all *Getting Started* requirements have been completed, approvals obtained, and the appointment is due to be issued.

Name of Applicant

Membership Number (if existing member)

Date of Birth

Role applied for

Name of Group / District / County / Area

Referees

To be completed by Applicant

The referees shown below should have knowledge of your work or contact with children and/or should be able to comment on your character and relationships with others. At least one of the referees should have known you for at least five years. A referee should not be a relative.

REFEREE 1

Membership number (if existing member)

Surname

Forename 1

Forename 2

Forename 3

Title

Gender M/F

Honours etc.

Current address

Postcode

Contact telephone numbers (including dialling code)

Telephone (daytime):

Telephone (evening):

REFEREE 2

Membership number (if existing member)

Surname

Forename 1

Forename 2

Forename 3

Title

Gender M/F

Honours etc.

Current address

Postcode

Contact telephone numbers (including dialling code)

Telephone (daytime):

Telephone (evening):

Getting Started

To be completed by Appointments Secretary

Application sent to Headquarters

Date

Local references obtained (Form RF)

Date

Criminal records application sent to Headquarters

Date

Initial enquiry clearance received from Headquarters

Date

Provisional Appointment Issued

Date

Training Adviser assigned

Date

Getting Started training completed

Date

Met with Appointments

sub-Committee (if appropriate)

Date

Criminal records disclosure received

Date

Disclosure number

Appointment to role approved

Date

Name of District/County/Area Appointments Secretary

Date

Approvals

Approvals to be completed by the Group Scout Leader/District/County/Area Commissioner as appropriate to the role being applied for

a) Group Scout Leader Approval if applicable

Name

Membership number

Signed

Date

b) Sponsoring Authority approval if applicable

Sponsoring authority name

Name of person signing on behalf of the sponsoring authority

Signed

Date

c) District/County/Area Commissioner approval as applicable

Name

Appointment

Membership number

Signed

Date

To be completed by the District/County/Area Appointments Secretary as appropriate to the role being applied for

Date form completed

Name of District/County/Area Appointments Secretary

Membership number

Signed

Date